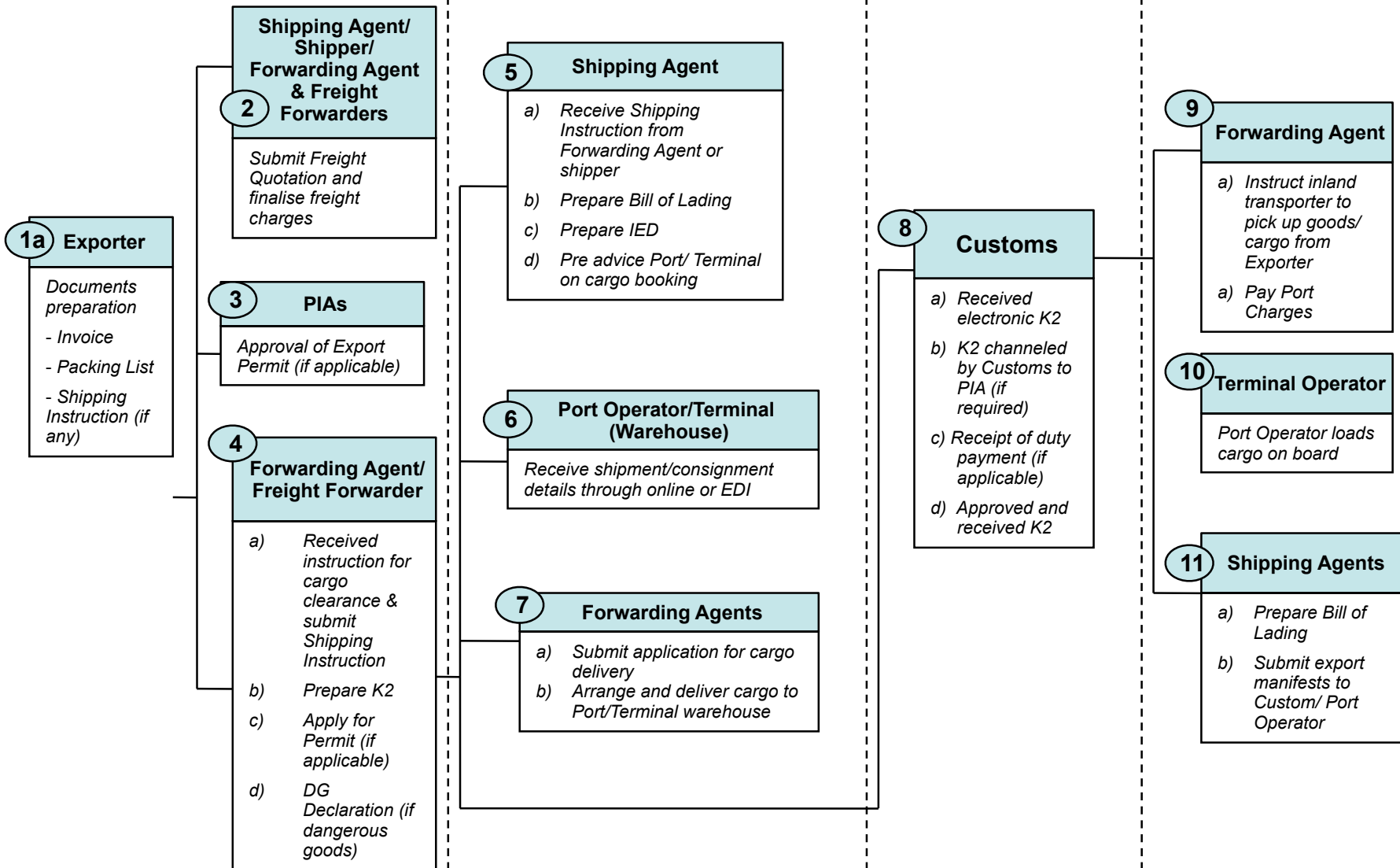


# EXPORT FLOW FOR DRY BULK CARGO - (PORT KLANG)

Attachment 2b



**A: Documents Preparation**

**B: Inland Transportation & Handling**

**C: Customs Clearance & Tech Control**

**D: Ports & Terminal Handling**

No	Process Flow	Document	Process Time	Cost
1a	<p>Exporter prepares commercial Invoice, Packing List &amp; Shipping Instruction (after the order is confirmed)</p> <p><i>* Shipping booking can be done in advance</i></p> <p><i>* Shipping Instruction when all details are available</i></p>	<p>-Invoice</p> <p>-Packing List</p> <p>-Shipping instruction</p>	<p>1 day (document preparation)</p> <p>Overall – 2 days</p>	No cost
2	<p>Submit Freight Quotation under commercial rate and finalise freight charges with shipper.</p> <p>- Receipts and accept booking from shipper</p> <p>- Provide shipper with booking confirmation</p> <p><i>* Freight Quotation and freight charges can be done in advance</i></p>	<p>-Freight Quotation</p> <p>-Shipping Instruction</p>	1 day (pre-arrival arrangement)	No cost
3	PIA approves Export Permit (if applicable)	-Export Permit	1- 5 working days (details as attachment)	PIAs own cost
4	<p>a) Forwarding Agent receipts instruction for cargo clearance in accordance to Shipping Instruction</p> <p>b) Prepare K2 Form</p> <p>c) Apply for Export Permit from PIA (if applicable)</p> <p>d) DG Declaration (if applicable)</p> <p><i>* Export Permit can be done in advance (pre-arrival arrangement)</i></p>	<p>-Shipping Instruction</p> <p>-K2</p> <p>-Export Permit</p> <p>-DG Declaration</p>	<p>Overall – 2 days</p> <p>1 hour</p>	<p>EDI charges: RM30</p> <p>RM5 per DG declaration</p> <p>RM1 per metric tonnes (negotiable)</p>



No	Process Flow	Document	Process Time	Cost
5	Shipping Agent a) Receipts Shipping Instruction from forwarding agent b) Shipping Agents Prepare shipping note c) Pre-advise Port/Terminal on cargo booking	-Shipping Instruction	1 hour	RM110 – RM130 per Bill of Lading
6	Port Operator receives shipment/consignment details as export pre-advise through online or EDI	-Export pre-advise details	5 min	No cost
7	Forwarding Agent a) Submit application for cargo delivery b) Arrange and deliver cargo to Port/Terminal warehouse	-IED	1 hour	No cost

} B

No	Process Flow	Document	Process Time	Cost
8	a) Customs receipts electronic K2 declaration (paperless transactions only)	-K2 -Export Permit	2 – 5 min	No cost
	b) Endorsement of permit by PIA			No cost
	c) Payment of duty (if applicable), either by Electronic Fund Transfer (EFT) or manual	-Bank Draft -Cheque	2 – 5 min  (10 – 15 min)	EFT charges : RM 15.00 per B/L No cost
	d) Approved/released K2.	-K2		
9	Forwarding Agent :			
	Arrange inland transporters to: a) Pick up goods/cargo from Exporter  a) Forwarding agent to pay Port Charges	-IED -Load List	30 minutes	As per tariff
10	Port Operator loads cargo onboard	-IED -Load list		As per tariff
11	a) Shipping agent prepare and issue Bill of Lading	-e-manifest	10 minutes	RM30 per B/L
	b) Shipping Agent send electronic export manifest (e-manifest) to Customs and Port Operator			

} **C**

} **D**

## **Legend (Export Flow):**

- PIAs – Permit Issuing Authorities
- K2 Form – Customs declaration form for export
- IED – Integrated Export Document
- \* EFT – \* Electronic Fund Transfer (applicable to only 8 banks)

\*Participating banks: 1-8

1. Maybank;
2. CIMB Bank;
3. Public Bank Berhad;
4. RHB Bank;
5. EON Bank;
6. Alliance Bank;
7. Affinbank; and
8. Ambank.