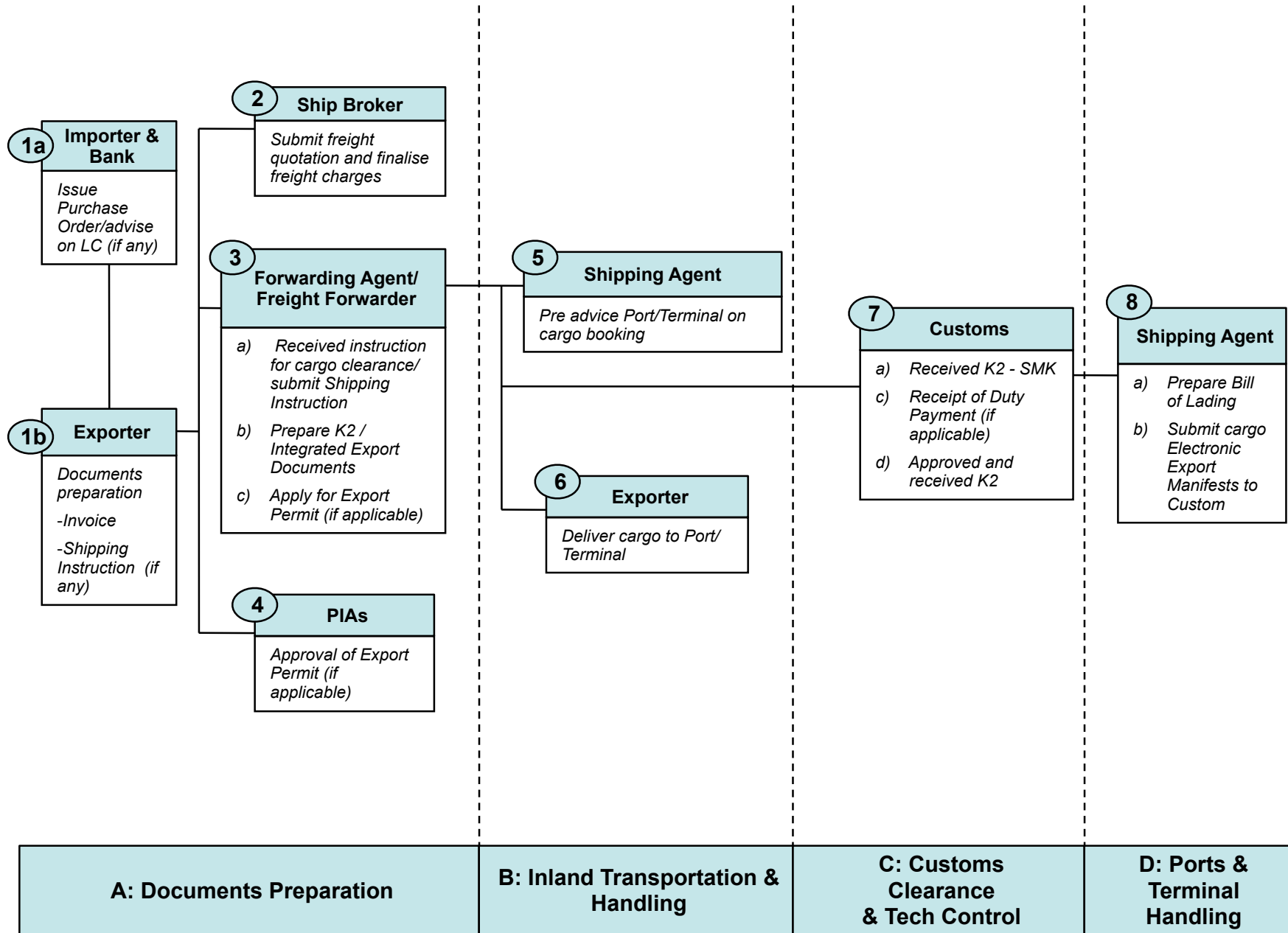


# EXPORT FLOW FOR LIQUID BULK CARGO - (PORT KLANG)

**Attachment 1**



No	Process Flow	Document	Process Time	Cost
1a	<p>Exporter prepares commercial Invoice, Shipping Instruction (after the order is confirmed and financial arrangement is completed)</p> <p><i>* Shipping booking can be done in advance.</i></p> <p><i>* Shipping Instruction when all details are available.</i></p>	<p>-Invoice</p> <p>-Shipping Instruction</p>	<p>1 day (document preparation)</p> <p>Overall – 2 days</p>	No cost
2	Ship Broker submit Freight quotation and finalise freight charges pre-arrange with Exporter.	<p>-Letter of Offer</p> <p>-Contract of Freightment</p>	Pre-arrangement	No cost
3	<p>a) Forwarding Agent receipts instruction for cargo clearance in accordance to Shipping Instruction.</p> <p>b) Prepare K2 and Integrated Export Document (IED).</p> <p>c) Apply for Export Permit from PIA (if applicable).</p> <p><i>* Export Permit can be done in advance.</i></p>	<p>-K2</p> <p>-IED</p> <p>-Export Permit</p>	Overall – 1 days	Forwarding charges: RM300 – RM600 per consignment (negotiable)
4	<p>PIAs approves Export Permit (if applicable).</p> <p><i>*usually (blanket approval) pre-approval applicable for 1 – 2 years)</i></p>	-Export Permit	1- 3 working days (details as attachment)	PIAs own cost



No	Process Flow	Document	Process Time	Cost
5	Shipping Agent pre-advice Port/Terminal on cargo booking.	-Notice of Arrival	Pre-arrangement	No cost
6	Delivery by Exporter to Port/Terminal.	-Delivery Order	Pre-arrangement	Exporter cost
7	a) Customs receipts online K2 declaration and supporting documents from Forwarding Agent (if required). Supporting documents: Invoice, IED and Surveyor Quantity Report (applicable to parallel transactions only – not applicable in paperless).	-K2 -Invoice, -IED -Export Permit -Surveyor Quantity Report	2 - 5 min	No cost
	b) Payment of duty (if applicable), either by Electronic Fund Transfer (EFT) or manual.			RM15 per BL
	c) Approved and receipts K2. K2 release information is transmitted to Port Operator by Customs.	-Bank draft -Cheque  -K2	Average 1 day total time (10 – 15 min.)	No cost
8	a) Shipping Agent prepare Bill of Lading (BL).	-BL		RM110 per BL
	b) Shipping Agent send Electronic Export Manifest to Custom.	-e-Manifest	1 hour	EDI charges: RM30 per BL

} **B**

**C**

**D**

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## **Legend (Import Flow):**

- PIAs – Permit Issuing Authorities
- K2 – Customs declaration form for export
- IED – Integrated Export Document
- \* EFT – \* Electronic Fund Transfer (applicable to only 8 banks)

\*Participating banks: 1-8

1. Maybank;
2. CIMB Bank;
3. Public Bank Berhad;
4. RHB Bank;
5. EON Bank;
6. Alliance Bank;
7. Affinbank; and
8. Ambank.